

Technical Arts Team

AV/Sound Equipment Reservation

Please circle all desired equipment.

Sanctuary Equipment

All Sanctuary Equipment will require a technician. Fees may apply.

Microphones

Over-The-Ear Microphone

How Many? _____ (3 available)

Standard Cordless Microphone

How many? _____ (5 available)

Stand

How Many? _____

DVD/VCR

We may need video at least one week in advance in order to test compatibility with our equipment.

Projector

What needs to be projected will determine the amount of time we need the information beforehand. Content creation or modification will require additional time.

CD/Cassette player

We will need the CD/Cassette at least one week in advance.

CD Recorder

Reproduction of copyrighted material is against the law.

Portable Equipment

Expected Head Count? _____

PORTABLE SOUND SYSTEM

Cordless Microphone

Standard Microphone

How Many? _____ (3 available)

PORTABLE PROJECTOR WITH DVD/VCR You must set up and return when finished.

PORTABLE TV WITH DVD/VCR You must set up and return when finished.

The Technical Arts Ministry will make every effort to accommodate requests for equipment that are made in a timely manner. Technicians are limited; please make requests early to ensure availability. Please fill out this form at the time of room reservation. We will contact you and let you know if we can meet your requests. If we are unable to fulfill your requests we will offer alternatives for you technical needs.